

PSB Project Group Report

Prepared by: Manon Horscroft Date: 07.06.2021

Well-being Plan Aim	Enable every child to have the best start in life Support parental preparedness through early intervention, overcome inequalities and promote holistic learning	
Our Values	Welsh Language, Tackling Inequalities, Involvement, Sustainability, Leading By Example	
Project Group Name	Co-location & Integration of Frontline Services	
Chair Vice-Chair	Iwan Cray, MWWFRS Peter Skitt, Hywel Dda University Health Board	

Project Group Membership (Names in bold signify attendance at meeting)			
Ceredigion County Council (CCC)	Cllr Catherine Hughes , Elen James, Diana Davies, Rob Starr , Michael Smith , Manon Horscroft , Lynne Walters , Rhian Owen, Rhian Lewis, Meinir Paske , Meinir Ebbsworth, Lowri Evans , Carwyn Young.	Dyfed Powys Police	Inspector Andrew Merry
NHS	Peter Skitt, Amanda Bainbridge , Lesley Hill, Liz Wilson, Rebecca Thomas, Natalie Vanderlinden, Vicky Wood, Barbara Morgan	Coleg Ceredigion	Helen Griffith
MAWWFS	Amy Richmond-Jones, Christine Robertson	Ceredigion Association of Voluntary Services	Chesca Ross
Public Health Wales	Jan Batty	Additional members	Rhys Penry-Williams

SYNOPSIS OF PROJECT GROUP MEETING

Key Points discussed at Project Group meeting:

Also in attendance: Mari Hopkins, Sera Llewelyn, Sara Humphreys, Alwyn Davies

Apologies: Steven Jones, Rebecca Thomas, Peter Skitt, Barbara Morgan, Cyra Shimell, Carwyn Young, Elen James.

The Chair Iwan Cray(IC) began the meeting by welcoming all members. The minutes were agreed as a true record and Lynne Walters (LW) provided an update on all the action points.

Ceredigion County Council's Integrated Service Delivery Model – Wellbeing Hubs

Alwyn Davies (AD) provided the latest update to members on behalf of Carwyn Young. Since the previous meeting, the property service has designed a tender pack which has been published for 14 days. In response tender submissions have been received and these are now being assessed in accordance with the specification and criteria. The service is now in a position to appoint an architect to oversee the design and construction of the Wellbeing Hub. Following appointment and in line with procurement procedures a 10 day cooling off period will be applied, providing the opportunity for the receipt of any appeals. Following this procedure the work may then commence in earnest. AD confirmed that they are hoping to push ahead with the project as soon as possible and in the interim three support groups have been established. The first group is a Management Group to oversee the whole development. The second group is the Construction Group which includes representation from Health & Safety and Schools and the third support group is a User Group which has drawn current representation from Leisure Services and Property Services and will also be looking in due course to extend its membership to include external user groups. At the moment these groups will be meeting monthly to push the project forward. AD ended his update by thanking partners who had contributed to their previous user consultation in order to inform the design of a flexible front-facing space and he re-affirmed the importance of continued partner feedback as they embark on the journey to launch the first Well-being Hub. Indeed if any partner would like a further discussion they may contact Alwyn Davies or Carwyn Young following this meeting

ACTION: Carwyn Young to provide a further update on the Wellbeing Hubs at the next meeting.

Volunteering Recovery Fund - Community based Hubs

Chesca Ross (CR) confirmed that a consultancy report undertaken by Tammy Foley would be sent to all members following today's meeting. CR provided a brief update on the work detailing Tammy's work to identify and assess successful models which are currently operational and also her work to consider developing models. She has now looked at 5 Community based Hubs based in various areas across the UK. These were namely; Penparcau Community Centre Hub, BCT – Building Communities Trust,

Bromley By Bow Centre, the Community Connectors Model (PAVS) and the Harold Hill Community Centre. Following these interviews the report aims to draw out the successful common themes and elements and provides particular attention to the practical lessons which have been learnt during implementation. The report also reflected on the experiences of these Community based Hubs during the initial stages of Covid-19 and of course sought to identify their priorities as we are hopeful of entering the recovery phase. The common themes that were raised during these interviews was financial stability, it was a strong partnership both within the community centres and with partners who use the centres. Another theme was around Social Prescribing, which is interesting for Ceredigion, and developments, which was around working with Social Workers, Health staff and creating these strong links. Most of these Hubs have been built up by the community and to meet the community needs. The success point is engaging with these communities, focusing on the needs, and identifying those needs. To end CR confirmed that there is a potential to undertake additional work with Tammy when the right time to further engage with communities.

ACTION: Chesca Ross to circulate the Report on the Community Based Hubs following the meeting.

As a further point of information CR informed Project Group members that Public Health Wales are working with their regional group on an asset based Community Development Training course. There are also discussion being held to create a Ceredigion focused course with possible dates being available in July. This work is linked to the development of Tir Glas at Lampeter University which has a newly appointed project officer, Hazel Thomas. Further details with regards to the training course will be shared with Project Group Members in due course and it was agreed that Hazel Thomas be invited to provide a presentation at a future Project Group meeting.

ACTION: Details of the Community Development Training course to be shared with Project Group members.

ACTION: Hazel Thomas to be invited to provide a presentation to the next Project Group meeting.

Porth Cymorth Cynnar – Service update and discussion on the key priorities of the Integrated System for Early Years - Pathfinder Project

Lowri Evans (LE) provided the latest update and confirmed that Wavehill Ltd. has been successful with the tender to evaluate this project, which is funded by Welsh Government. Wavehill Ltd. have now produced a report on the Early Years Integration and Pathfinder work for Aberaeron, New Quay, Borth, Lampeter and Tregaron areas. LE confirmed that the report is now in translation and once received bilingually the report will be circulated to Project Group members. The purpose of the evaluation which is an integral part of the grant funding conditions was to gain staff and parental feedback on what is working well, what needs to be changed and potential ideas for future provision. Staff completed a survey and positive feedback was received with regards to the integration of provision of services. Parents and Guardians were also interviewed virtually and whilst these findings confirmed general support for the new integrated pilot some comments were made which identified that they did not understand the details of all changes that have been made since this work commenced. Further work is required and indeed

many staff, parents and guardians believe that many of the issues they have been facing with regards to the provision of services and access to services will diminish once Covid-19 restrictions are lifted.

ACTION: The Early Years Integration and Pathfinder Evaluation Report by Wavehill Ltd will be circulated to Project Group members once its translation is complete.

Rob Starr (RS) raised that this piece of work has an opportunity to link into the Local Assessment of Wellbeing and it was agreed that RS and LE would meet outside of this meeting to further discuss this opportunity and to arrange the transfer of the exchange data to the Research Team.

ACTION: Rob Starr and Lowri Evans to discuss further following the meeting.

Engagement Workshop - Assessment of Local Well-being

RS, Michael Smith (MS) and Mari Hopkins (MH) facilitated an interactive workshop for members on the Assessment of Local Wellbeing, which will be published in March 2022. Following a presentation members were asked to consider 3 key question which has been shared with project group members in advance of the meeting. Members were also asked to consider the availability of any data or research which their individual organisations may have access to which may be of benefit to the production of the Assessment of Local Wellbeing. Any feedback and details of previous work was requested to be sent to performanceresearch@ceredigion.gov.uk.

Details of this discussion have been recorded separately by the Research Team who are in the process of attending each project group.

ACTION: Members to consider what data and research their organisations may have to inform the production of the Assessment of Local Well-being.

ACTION: The presentation for the facilitated workshop is to be circulated to members following this meeting.

Discussion on the Election of Chair and Vice-Chair

The Chair asked members of the Project Group to consider nominating new names for the positions of Chair and Vice Chair of this Project Group.

ACTION: Members to consider names and nominations for a new Chair and Vice Chair.

ACTION: Discussion on the Election of Chair and Vice-Chair to recommence in the next Project Group meeting.

Next meetings:

26th July, 2021

1st of Nov, 2021

ACTIONS CONTAINED IN LOCAL WELL-BEING PLAN UNDER THIS AIM

Short Term Action	Medium Term Action	Long Term Action
Undertake a scoping exercise to investigate the benefits of co-location and integration of front line services with an initial focus on the early years, working towards a county wide model of best practice.	Implement a Ceredigion model of integrated through age services, delivered through PSB partners in the first instance and shared as appropriate with additional delivery partners across the county.	Ensure universal services are well-resourced and used by all.

ACTION PLAN: APRIL 2020 – MARCH 2021

KEY	
GREEN	Active and on track
AMBER	Active but some concerns and needs close monitoring
RED	Active but major concerns and needs corrective action
BLUE	On-hold
BLACK	Closed

STEP 1: To focus on programmes, strategies and policies aimed at the co-production of an integrated system for the Early Years

Activity		Due Date	Comments
1.1	Review regular updates for the Pathfinder Pilot Programme and consider local provision.	Ongoing	Updates are received at every meeting and given current funding and provision discussions key priorities will be identified for the meeting in March. The proposal for the next phase has been submitted to WG for approval.

1.2	Encourage direct partner input to the development of the Regional Early Years Strategy.	January 2021	Partner feedback requested post meeting. Wavehill Ltd. has been commissioned to undertake family feedback and this will be shared in summery format with the project group.
1.3	Contribute directly to the development of integrated working systems based at a local level within our communities.	March 2021	This work is in its early stages but partners re-affirmed their commitment to jointly consider new ways of working and agreed to consider locations across the County as further clarity is obtained from Welsh Government. The WG consultation is currently considering areas across Wales and a phased approach to pilot areas has commenced. Consideration of possible models in Ceredigion are to be welcomed.
1.4	Participate in discussions for the Assessment of Local well-being	June '21	All project group members to participate in the engagement sessions for the Assessment of Local Well-being and to liaise with colleagues to identify data and research to assist with this work

STEP 2: Support the integrated establishment of the Well-being hubs

	Activity	Due Date	Comments
2.1	Receive regular partner updates and provide partner input to the development of the well-being hubs.	Ongoing	Vital external engagement with partners will commence when the timing is deemed appropriate and the estimated completion date for the first hub is June '22.
2.2	Consult on key actions relating to direct service provision within the Well-Being hubs (commencing with LA services)	January 2021	Detailed internal consultation focusing on the Through Age Model has been held and discussions are now progressing to the commissioning of Architects. Initial floorplans have been completed and a Tender will now be released for the commissioning of Architects.
2.3	Consider research requirements relating directly to the delivery of future services. Focus on the wellbeing of residents and support both economic and social needs across the county.	March 2021	This work links to consultancy work commissioned under the CAVO Volunteering Resilience Fund and a report detailing various models is expected. This report has been completed by Tammy Foley and the findings have been shared with project group members. Opportunities continue to undertake further work when this is deemed appropriate.

2.4	Enhance the well-being hubs through the identification of spokes linked directly to the service provision of partners.	March 2021	The new Wellbeing Hub is being designed with flexibility in mind in order to be able to respond to services requirements. Emphasis will also be placed on the identification of spokes which will link the Hub to other areas and facilities in the surrounding area.
2.5	Partner organisations to engage with the User Group which has been established to assist with the development of the Well-being Hub.	July '21	Project groups members to consider their participation in discussions as this project progresses.

STEP 3 : Consider and research potential hybrid models for the delivery of services for communities.

Activity		Due Date	Comments
3.1	Undertake an assessment of the strategic direction outlined by Welsh Government with regards to the establishment of community based hubs. Develop knowledge and understanding around the WG “ambition is to see about 30% of the workforce in Wales staying at or near home in the long term. The Welsh Government said it wanted to give workers “more flexibility to work remotely” and claimed this could “drive regeneration and economic activity in communities”.	March '21	This work which is currently based on a Welsh Government proposal is ongoing but is dependent upon the receipt of further guidance. Preparation work can commence with a view to informing discussions as they progress.
3.2	Consider initial scoping and progress discussions with partners based on the hybrid model incorporating the public, private and third sectors.	March '21	The initial research which is being undertaken by WG was completed on the 26 th March. WG have announced their phase 1 pilot areas but further announcements are expected based on the research data.
3.3	Undertake mapping of partner assets to support community based working hubs linking the positive contributions of joint	March '21	This work is linked to research being undertaken via the Volunteer Resilience Fund and a report is expected.

	locations for public, private and voluntary bodies.		
3.4			

PSB: DECISIONS & RISKS

Decisions Required or Risks to be highlighted to the PSB

DRAFT